

Meeting Minutes – 05/04/2024 – Part 1



1. Welcome & Apologies

Chair opened the meeting at 9am

Meeting attendees – RW JP AH PD SW NB RG PCH AS PP

Apologies sent – GA NH NDX JR

2. Declarations of interest

No declarations made.

3. Minutes of the last meeting – Part 1

No matters arising. Minutes agreed to be true and accurate.

4. Harbour update/risk report (JP)

Replacement bollards have arrived. Despite the size, the bollards are fit for purpose and have the correct certification.

Lighting repairs are ongoing; No feedback has been given with regards to the adequacy of the lighting.

Resurfacing will commence when the weather allows.

Operational waste is constantly monitored.

A team meeting will be held next week. Areas of responsibility and maintenance will be discussed.

Regular maintenance updates to harbour users was encouraged.

One internal reportable incident concerning a mooring ring.

The market handover is underway. WS&S have recruited two new staff members. The direct handover support will conclude at the end of April.

Zone 3 storage charges were discussed. Several harbour users have expressed their discontent over the charges. Concerns were raised over communicating changes without sufficient notice.

5. Operational Group report

No update.

6. Strategic Group report

No internal update.

Several meetings have taken place with DEFRA, the Secretary of state for transport and Cornwall Council.

Aspirations for Newlyn Harbour were discussed, a significant conversation took place over offshore winds.

Jim Plunkett- Cole has produced a Treasury Greenbook report. JP circulated to all commissioners.

7. Carparking

Residential permits have been suspended for the main harbour carpark. An email has been received from Derek Thomas - a response has been sent. Further disruption due to the Resource Centre build was shared. Potential solutions to create more spaces were offered.

8. AB brief & update

Queries were raised over the adoption of the Guide of Good Governance. No significant changes will be made to the way the board operates.

Concerns over berthing and accommodating visiting prawn boats were shared. JP advised that operations have berthing in hand.

Part 1 closed

A large, stylized blue ink signature, likely belonging to the Chairman, is written over a dotted line. Below the signature, the word 'Chairman' is printed in a small, italicized font.